

International  
Electrical



Brotherhood  
Workers

## **Local Union 364**

6820 Mill Road • Rockford, IL 61108

Telephone (815) 398-6282

Fax (815) 398-1203



### **Temporary Referral Procedures effective November 23, 2020**

- All drug testing remains suspended.
- The Union office will be open during business hours only and could go down to limited staff.
- We are recommending Local 364 members conduct business by email or phone when possible, only come to the hall if necessary.
- The November Union Meeting is cancelled, with the intentions of holding a December Union Meeting if state mandates allow.
- We will continue to monitor the COVID-19 situation and send out updates on our website and social media platforms.
- *Members are required to complete a 30 day re-sign via, fax, e-mail, or website.*

#### **BOOK 1**

E-Mail the information listed below to [Kbrooks@ibew364.net](mailto:Kbrooks@ibew364.net)

- Name
- Copy of your severance notice
- Books that you would like to be registered on
- Phone Number

#### **BOOK 2**

Fax sent from home local office to Local Union 364 - (815) 398-1203

- Name
- Address
- Phone Number
- Social Security Number
- E-Mail Address
- Copy of paid dues receipt
- Copy of recent severance or a travel letter

***The goal is to keep our Local Union members, staff, and family members all safe. Continue to practice social distancing and hand sanitizing to help prevent the spread of the Coronavirus.***